

**MINUTES OF THE FOSSIL RIDGE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING**

**April 16, 2018**

**CALL BOARD OF TRUSTEES MEETING TO ORDER**

Board President Sandra Bauter called the regular monthly meeting of the Fossil Ridge Public Library District Board of Trustees to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

**ROLL CALL**

Recording Secretary called the roll.

Trustees Present: Terri Downey, Leone Heberer, Teri Jones, Michael Lamb, and Danell Morrison and Sandra Bauter.  
Trustees Absent: Jon Michael McCain. Staff Present: Richard Ashley: Library Director and Monica Zippel:  
Recording Secretary.

**CORRECTIONS TO AGENDA** None.

**CONSENT AGENDA**

1. Board Minutes March 19, 2018.
2. Payment of Bills.
3. Nonresident Fee Policy.

Motion by Lamb, seconded by Jones to accept the Consent Agenda. Motion carried by roll call vote. Ayes: Downey, Heberer, Jones, Lamb, Morrison, and Bauter. Nays: None. Absent: McCain.

**CORRESPONDENCE, COMMUNICATION & PUBLIC COMMENTS**

1. Director Ashley received a letter from the Secretary of State regarding the Per Capita Grant. The content of the letter was reviewed with the board members.
2. Directory Ashley received a sponsorship form for National Night Out. This will be held on Tuesday, August 7, 2018 at the city park. The library will be participating in the event.

**TREASURER'S REPORT**

1. Treasurer Jones presented a written treasurer's report (attached). The report will be filed.

**DIRECTOR'S REPORT**

1. Director Ashley presented a written director's report (attached). The report will be filed.

**UNFINISHED BUSINESS**

1. Door Replacement Contract - Director Ashley and the Board of Trustees reviewed and discussed in detail the door replacement bids.

Motion by Jones, seconded by Morrison to allow Director Ashley to use his discretion on handling the replacement of the front and rear doors as well as determine the need for the door openers. Motion carried by roll call vote. Ayes: Downey, Heberer, Jones, Lamb, Morrison, and Bauter. Nays: None. Absent: McCain.

**NEW BUSINESS**

1. Director Evaluation. - President Bauter provided the board members with information regarding the date that the director evaluations are due, which is in June. In effort to allow Director Ashley to provide an accurate representation of library accomplishments, it was suggested that the director evaluation due date be moved to July.

**FRIEND'S REPORT**

1. Treasurer Jones reported that the Friends of the Library determined that Trivia Night be cancelled due to lack of participation. The Friends of the Library purchased lunch for the staff to recognize National Library Week. The Teen Art Exhibit will be held on Friday, April 27, 2018 and Saturday, April 28, 2018. The Friends of the Library will be purchasing a prize and will be baking cookies for the exhibit. Summer

reading raffle baskets were discussed at the last meeting and will be further discussed at the upcoming meeting.

**OTHER BUSINESS** None.

**ANNOUNCEMENTS**


1. Regular Board Meeting – Monday, May 21, 2018, at 6:00 p.m.

**MOTION TO ADJOURN**

President Bauter adjourned the regular monthly meeting of the Fossil Ridge Public Library District Board of Trustees. Ayes: All. Nays: None. Absent: McCain. Motion carried.

The meeting was adjourned at 6:47p.m.

Recording Secretary – Monica Zippel

X   
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Danell Morrison  
Secretary

X 5/21/18  
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Date of Approval