

**MINUTES OF THE FOSSIL RIDGE PUBLIC LIBRARY DISTRICT**

**BOARD OF TRUSTEES MEETING**

**November 21, 2016**

**CALL BOARD OF TRUSTEES MEETING TO ORDER**

Board President Sandra Bauter called the regular monthly meeting of the Fossil Ridge Public Library District Board of Trustees to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

**ROLL CALL**

Recording Secretary called the roll.

Trustees Present: Dee deGroh, Leone Heberer, Teri Jones, Michael Lamb, Danell Morrison, and Sandra Bauter. Trustees Absent: Jon Michael McCain. Staff Present: Richard Ashley: Library Director and Monica Zippel: Recording Secretary. Others Present: Joe Martin, representative from Brian Zabel & Associates, Carl Giometti, Architect.

**CORRECTIONS TO AGENDA**

1. Veteran's Reception is Wednesday, December 7, 2016.

**AUDITOR'S REPORT**

1. Joe Martin, representative from Brian Zabel & Associates, presented a written Annual Financial Report for the year ending June 30, 2016. The report was distributed to the board. The report will be filed.

**ARCHITECT'S REPORT**

1. Architect Carl Giometti gave a presentation on the library's renovation progress to the Board of Trustees.

**CONSENT AGENDA**

1. Board Minutes – October 17, 2016.
2. Payment of Bills.
3. Accept Auditor's report.

Motion by Lamb and seconded by Heberer to accept items on Consent Agenda. Motion carried by roll call vote. Ayes: deGroh, Heberer, Jones, Lamb, Morrison, and Bauter. Nays: None. Absent: McCain.

**CORRESPONDENCE, COMMUNICATION & PUBLIC COMMENTS**

1. Director Ashley received a letter from Carl Giometti, Architect regarding the removal of a plastic window decoration as well as addition and interior renovations.
2. A library patron spoke at the meeting on how pleased she is with the renovation of the library.
3. Director Ashley received a letter regarding voting on a IMRF representative from the ballot provided.

**TREASURER'S REPORT**

1. Treasurer Jones presented a written treasurer's report (attached). The report will be filed.

**DIRECTOR'S REPORT**

1. Director Ashley presented a written director's report (attached). The report will be filed.

**UNFINISHED BUSINESS** None.

**NEW BUSINESS**

1. Ordinance 2016-06 Amending Budget was discussed by the board.

Motion by Jones and seconded by Lamb to accept Ordinance 2016-06 Amending Budget as presented. Motion carried by roll call vote. Ayes: deGroh, Heberer, Jones, Lamb, Morrison, and Bauter. Nays: None. Absent: McCain.

2. A discussion was held by the board of trustees regarding adding HSA to cafeteria plan. Motion to add HSA to cafeteria plan.

Motion by deGroh and seconded by Heberer to add HSA to cafeteria plan. Motion carried by roll call vote. Ayes: deGroh, Heberer, Jones, Lamb, Morrison, and Bauter. Nays: None. Absent: McCain.

3. Motion to enter flat rate of \$50.00 per month per participant into HSA. To be reviewed annually.

Motion by Lamb and seconded by Heberer to enter flat rate of \$50.00 per month per participant into HSA. To be reviewed annually. Motion carried by roll call vote. Ayes: deGroh, Heberer, Jones, Lamb, Morrison, and Bauter. Nays: None. Absent: McCain.

4. The Board of Trustees set the open house date for Saturday, January 14, 2017.

**FRIEND'S REPORT**

1. Treasurer Jones reported that the Friends of the Library are purchasing tablets, two TV's and door prizes for the Veteran's Reception.

**OTHER BUSINESS**

1. Statement of Economic Interests are to be submitted by the Board of Trustees.

**ANNOUNCEMENTS**

1. Veteran's Reception is scheduled for Wednesday, December 7, 2016 from 11 a.m. – 1:00 p.m.
2. Holiday Pot Luck is scheduled for Friday, December 9, 2016 at 5:30 p.m. at library.
3. The Regular Board Meeting is scheduled for Monday, December 19, 2016 at 6:00 p.m.

**ADJOURNMENT**

Motion by deGroh and seconded by Morrison to adjourn the regular monthly meeting of the Fossil Ridge Public Library District Board of Trustees. Motion carried: Ayes: All. Nays: None. Absent: McCain.

Meeting was adjourned at 7:30 p.m.

Recording Secretary – Monica Zippel

X

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Mary "Dee" deGroh  
Secretary

X

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Date of Approval