

MINUTES OF THE FOSSIL RIDGE PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

February 15, 2016

CALL BOARD OF TRUSTEES MEETING TO ORDER

Board President Sandra Bauter called the regular monthly meeting of the Fossil Ridge Public Library District Board of Trustees to order at 6:30 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL

Recording Secretary called the roll.

Trustees Present: Dee deGroh, Teri Jones, Michael Lamb, Jon Michael McCain, and Sandra Bauter.
Trustees Absent: Araceli Sharper. Staff Present: Richard Ashley: Library Director and Monica Zippel: Recording Secretary. Others Present: Leone Heberer.

CORRECTIONS TO AGENDA None.

CONSENT AGENDA

1. Board Minutes – January 18, 2016.
2. Payment of Bills.

Motion by deGroh and seconded by Jones to accept items on Consent Agenda. Motion carried by roll call vote. Ayes: deGroh, Jones, Lamb, McCain, and Bauter. Nays: None. Absent: Sharper.

CORRESPONDENCE, COMMUNICATION & PUBLIC COMMENTS

1. Director Ashley stated that he received a letter from a Grundy County patron regarding protesting taxes.

ELECTION OF BOARD VICE PRESIDENT

1. Nominations from floor for Vice President. Motion by deGroh and seconded by Jones to nominate Michael Lamb for Vice President of the Board of Trustees.
2. Election for Vice President. Motion carried. Ayes: All. Nays: None. Absent: Sharper. Michael Lamb elected in as Vice President of the Board of Trustees.

Araceli Sharper joined the Board of Trustees Meeting at 6:33 p.m.

TRUSTEE INTERVIEW

1. Leone Heberer introduced herself to the board of trustees and expressed her interest in becoming a trustee on the board.

APPOINTMENT OF TRUSTEE TO FILL VACANCY

Motion by deGroh and seconded by Sharper to nominate Leone Heberer to fill the position of trustee. Motion carried. Ayes: All. Nays: None. Absent: None. Leone Heberer elected as board trustee.

TREASURER'S REPORT

1. Treasurer Jones presented a written treasurer's report (attached). The report will be filed.

DIRECTOR’S REPORT

- 1. Director Ashley presented a written director’s report (attached). The report will be filed.

UNFINISHED BUSINESS None.

NEW BUSINESS

- 1. Policy Review. The following policies were reviewed by the Board of Trustees.
 - A. Policy – I30 Children in the Library
 - B. Policy – I5 Conduct Ordinance
 - C. Policy – I5a Expected Patron Behavior
 - D. Policy – I10 Disposal of Surplus Library Materials

FRIEND’S REPORT

- 1. Treasurer Jones reported that the Friends of the Library are currently holding the book sale. The sale is going very well as many books and furniture have already been sold.

OTHER BUSINESS

- 1. In March 2016, a new Director’s Evaluation form will be reviewed.
- 2. Advertising and promoting the library as well as identifying options in effort to bring in more patrons was discussed.

ANNOUNCEMENTS

- 1. The Regular Board Meeting is scheduled for Monday, March 21, 2016 at 6:30 p.m.
- 2. The Book Sale had been extended through March 11, 2016.
- 3. The library will be closed for Staff In-Service on August 5, 2016.

ADJOURNMENT

Board President Bauter adjourned the regular monthly meeting of the Fossil Ridge Public Library District Board of Trustees.

Meeting was adjourned at 7:13 p.m.

Recording Secretary – Monica Zippel

X

Mary "Dee" deGroh
Secretary

X

Date of Approval