

MINUTES OF THE FOSSIL RIDGE PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES MEETING

January 18, 2016

CALL BOARD OF TRUSTEES MEETING TO ORDER

Board President Sandra Bauter called the regular monthly meeting of the Fossil Ridge Public Library District Board of Trustees to order at 6:30 p.m. The Pledge of Allegiance was recited by all.

ROLL CALL

Recording Secretary called the roll. Trustees Present: Dee deGroh, Teri Jones, Michael Lamb, Jon Michael McCain and Sandra Bauter. Trustees Absent: Victoria Blackburn and Araceli Sharper. Staff Present: Richard Ashley: Library Director, Jessica Pollitt: Adult Services Librarian / Assistant Director and Monica Zippel: Recording Secretary.

CORRECTIONS TO AGENDA None.

CONSENT AGENDA

1. Board Minutes – December 21, 2015.
2. Payment of Bills.

Motion by Lamb and seconded by McCain to accept items on Consent Agenda. Motion carried by roll call vote. Ayes: deGroh, Jones, Lamb, McCain and Bauter. Nays: None. Absent: Blackburn and Sharper.

CORRESPONDENCE, COMMUNICATION & PUBLIC COMMENTS

1. President Bauter received a letter of resignation from Victoria Blackburn for the position of Trustee of the Library Board effective January 15, 2016.
2. Directory Ashley received and played a phone message from a patron thanking the library for the professionalism, warmth and hard work provided by the library staff. Director Ashley also received a certificate from the Grundy County Land Use Department thanking the library for hosting the Gently Used Toy Drive.
3. Jessica Pollitt: Adult Services Librarian / Assistant Director was introduced to the Board of Trustees.

TREASURER'S REPORT

- A. Treasurer Jones presented a written treasurer's report (attached). The report will be filed.

DIRECTOR'S REPORT

- A. Director Ashley presented a written director's report (attached). The report will be filed.

NEW BUSINESS

- A. Motion to destroy closed session recordings for: 06/04/2014. A determination has been made and reported in open session that the need for confidentiality still exists as to all of these closed session recordings.

Motion by Jones and seconded by deGroh to accept the motion to destroy closed session recordings: 06/04/2014. Motion carried by roll call vote. Ayes: deGroh, Jones, Lamb, McCain and Bauter. Nays: None. Absent: Sharper.

- B. Illinois Public Library Per Capita and Equalization Grants FY2017 Requirements were discussed.

UNFINISHED BUSINESS

- A. Policy Review. The following policies were reviewed by the Board of Trustees.

- Policy – I1 Accidents / Incidents
- Policy – I2 Bloodborne Pathogens
- Policy – I6 Confidentiality of Records
- Policy – I7 Conflict of Interest
- Policy – I15 Exhibits
- Policy – I3 Immigration Compliance
- Policy – I29 Services to Patrons with Disabilities

Motion by Jones and seconded by Lamb to accept Policies I1, I2, I6, I7, I15, I3 and I29. Motion carried by roll call vote. Ayes: deGroh, Jones, Lamb, McCain, Sharper and Bauter. Nays: None. Absent: Sharper.

FRIEND’S REPORT

1. Treasurer Jones reported that the Friends of the Library approved purchasing a \$25.00 gift certificate for a winner of the Teen Art Show. Additionally they will be purchasing cookies for the event. The Children’s Book Sale has begun and is being held in the King Room through the end of the month. The Book Sale will be held February 13th – 27th, 2016.

OTHER BUSINESS

1. TOPS is now meeting at the Baptist church.
2. The position on the Board of Trustees will need to be filled. Any trustee that is aware of an interested party should inform President Bauter.
3. Trustee Lamb gave his consent to be nominated for the position of Vice President of the Board of Trustees at the next meeting.

ANNOUNCEMENTS

- A. Teen Art Show will be held February 5th and 6th, 2016.
- B. The Book Sale will be held February 13th – 27th, 2016.
- C. The Regular Board Meeting is scheduled for Monday, February 15, 2016 at 6:30 p.m.

ADJOURNMENT

Motion by deGroh and seconded by McCain to adjourn the regular monthly meeting of the Fossil Ridge Public Library District Board of Trustees. Motion carried: Ayes: All. Nays: None. Absent: Sharper.

Meeting was adjourned at 7:01 p.m.

Recording Secretary – Monica Zippel

X

Mary "Dee" deGroh
Secretary

X

Date of Approval