

**MINUTES OF THE FOSSIL RIDGE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING**

**March 20, 2017**

**CALL BOARD OF TRUSTEES MEETING TO ORDER**

Board President Sandra Bauter called the regular monthly meeting of the Fossil Ridge Public Library District Board of Trustees to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

**ROLL CALL**

Recording Secretary called the roll.

Trustees Present: Leone Heberer, Teri Jones, Michael Lamb, Jon Michael McCain, and Sandra Bauter.

Trustees Absent: Danell Morrison. Staff Present: Richard Ashley: Library Director and Monica Zippel: Recording Secretary.

**CORRECTIONS TO AGENDA**

1. Add to New Business that a patron interested in being a trustee was present at the meeting and a discussion will be held.
2. Appointed Trustee Heberer as the Acting Secretary.

**CONSENT AGENDA**

1. Board Minutes – February 20, 2017.
2. Payment of Bills.

Motion by Lamb seconded by McCain to accept items on Consent Agenda. Motion carried by roll call vote. Ayes: Heberer, Jones, Lamb, McCain, and Bauter. Nays: None. Absent: Morrison.

**CORRESPONDENCE, COMMUNICATION & PUBLIC COMMENTS**

1. President Bauter presented and discussed a flyer which she received from the “Men Who Cook” for their 9<sup>th</sup> Annual Event.

**TREASURER’S REPORT**

1. Treasurer Jones presented a written treasurer’s report (attached). The report will be filed.

**DIRECTOR’S REPORT**

1. Director Ashley presented a written director’s report (attached). The report will be filed.
2. The Statement of Economic Interest forms must be turned in for all board members by May 1, 2017.

**UNFINISHED BUSINESS**

1. Roof Discussion. - Director Ashley discussed with the board members that he had a conversation with Carl Giometti, Architect and the roof will be addressed after summer reading and will be part of the renovation project.

**NEW BUSINESS**

1. Chronology for Annual Financial Ordinances. The August Board of Trustees Meeting will be held on August 28, 2017. This will be the fourth Monday of August.

Motion by Heberer and seconded by Jones to adopt the Chronology for Annual Financial Ordinances. Motion carried. Ayes: All. Nays: None. Absent: Morrison. Chronology for Annual Financial Ordinances has been adopted.

2. A patron was present at the Board of Trustees Meeting, introduced herself to the board of trustees and expressed her interest in becoming a trustee on the board. Director Ashley explained the duties of the library trustees and the library board.

#### **FRIEND'S REPORT**

1. Treasurer Jones reported that the Friends of the Library purchased a Keurig coffee machine as well as coffee, tea, and hot chocolate pods for use in the social area. They also purchased ink for the Jr. Friends of the Library for a project in which they will be making coasters to sell. Additionally, the Friends of the Library will be purchasing two changing tables for the restrooms, blinds for the offices, a computer for the homeschool area, and for the media lab, DVD cases for checkouts as well as pots and pans for the kitchen.

#### **OTHER BUSINESS**

1. Director Ashley stated that he will be reviewing the budget.

#### **ANNOUNCEMENTS**

1. The Regular Board Meeting is scheduled for Monday, April 17, 2017 at 6:00 p.m.

Board President Bauter adjourned the regular monthly meeting of the Fossil Ridge Public Library District Board of Trustees.

Meeting was adjourned at 6:36 p.m.

Recording Secretary – Monica Zippel

X

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Danell Morrison  
Secretary

X

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Date of Approval