

MINUTES OF THE FOSSIL RIDGE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING

June 27, 2016

CALL BOARD OF TRUSTEES MEETING TO ORDER

Board President Sandra Bauter called the regular monthly meeting of the Fossil Ridge Public Library District Board of Trustees to order at 6:30 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL

Recording Secretary called the roll.

Trustees Present: Dee deGroh, Leone Heberer, Teri Jones, Michael Lamb, and Sandra Bauter. Trustees Absent: Jon Michael McCain, and Araceli Sharper. Staff Present: Richard Ashley: Library Director and Monica Zippel: Recording Secretary.

CORRECTIONS TO AGENDA None.

CONSENT AGENDA

1. Board Minutes – May 23, 2016.
2. Special Meeting Minutes – May 31, 2016.
3. Payment of Bills.
4. Ordinance 2016-02 Prevailing Wage.
5. FOIA policy update.

Motion by Lamb and seconded by Jones to accept items on Consent Agenda. Motion carried by roll call vote. Ayes: deGroh, Heberer, Jones, Lamb, and Bauter. Nays: None. Absent: McCain and Sharper.

CORRESPONDENCE, COMMUNICATION & PUBLIC COMMENTS

1. A letter was received from the State Representative.
2. Correspondence was received from the attorney for the library which notified the library of a \$15 per hour increase in fees.
3. Trustee Sharper submitted a letter resignation from her position on the Board of Trustees effective June 2016.

TREASURER'S REPORT

1. Treasurer Jones presented a written treasurer's report (attached). The report will be filed.

DIRECTOR'S REPORT

1. Director Ashley presented a written director's report (attached). The report will be filed.

UNFINISHED BUSINESS

- A. Personnel - Director Evaluation. Applicable Statutory Section 5 ILCS/120 section 2(c) (1).

The appointment, employment compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel, including hearing testimony on a complaint lodged against an employee or against legal counsel to determine its validity.

Motion by Jones and seconded by Heberer to enter into closed meeting for Director Evaluation- Applicable Statutory Section 5 ILCS/120 section 2(c) (1). Motion carried. Ayes: All. Nays: None. Absent: McCain.

Trustee McCain joined the meeting at 6:45 pm and entered into closed session.

The Board of Trustees meeting held a brief recess at 7:05 pm. The Board of Trustees meeting resumed at 7:15 pm.

- B. Motion to reconvene open meeting.

Motion by Jones and seconded by Heberer to reconvene open meeting. Motion carried by roll call vote. Ayes: deGroh, Heberer, Jones, Lamb, McCain, and Bauter. Nays: None. Absent: None.

NEW BUSINESS

A. Motion to adopt Ordinance 2016-03 meeting dates.

Motion by deGroh and seconded by Heberer to adopt Ordinance 2016-03 meeting dates. Motion carried by roll call vote. Ayes: deGroh, Heberer, Jones, Lamb, McCain, and Bauter. Nays: None. Absent: None.

B. Motion to set the budget hearing date to August 29, 2016 at 5:45 p.m.

Motion by deGroh and seconded by Heberer set the budget hearing date to August 29, 2016 at 6:15 p.m. Motion carried by roll call vote. Ayes: deGroh, Heberer, Jones, Lamb, McCain, and Bauter. Nays: None. Absent: None.

C. Secretary deGroh and Treasurer Jones were appointed to review closed meeting minutes. Treasurer Jones and Trustee Heberer were appointed to review the Secretary's Audit.

D. The Board of Trustees reviewed and discussed FY2017 Salary Adjustments. The board members will further discuss the FY2017 Salary Adjustments at the Regular Board Meeting on July 18, 2016.

E. The 2016 Holiday Party was discussed by the Board of Trustees.

Motion by Lamb and seconded by Jones for the holiday party to allow staff to be paid for and for guest and board members to attend but at his/her own expense. Motion carried by roll call vote. Ayes: deGroh, Heberer, Jones, Lamb, McCain, and Bauter. Nays: None. Absent: None.

F. The disposal of surplus materials was discussed by the Board of Trustees.

Motion by Jones and seconded by McCain to dispose of surplus materials. Motion carried by roll call vote. Ayes: deGroh, Heberer, Jones, Lamb, McCain, and Bauter. Nays: None. Absent: None.

G. The Board of Trustees reviewed and discussed the budget.

FRIEND'S REPORT None.

OTHER BUSINESS None.

ANNOUNCEMENTS

1. A Special Board Meeting is scheduled for Monday, July 11, 2016 at 6:00 p.m.
2. The Regular Board Meeting is scheduled for Monday, July 18, 2016 at 6:00 p.m.

ADJOURNMENT

Motion was made by McCain and seconded by Heberer to adjourn the regular monthly meeting of the Fossil Ridge Public Library District Board of Trustees.

Meeting was adjourned at 8:11 p.m.

Recording Secretary – Monica Zippel

X

Mary "Dee" deGroh
Secretary

X

Date of Approval