

FOSSIL RIDGE PUBLIC LIBRARY DISTRICT

Board of Trustees Meeting Agenda

June 19, 2017

6:00 p.m. Meeting

Call to order

Pledge of Allegiance

Roll Call

Corrections to agenda-appoint acting officers in needed-Action

Consent agenda - Action

1. Board Minutes May 15, 2017 (pgs. 3-5)
2. Payment of Bills
3. Ordinance 2017-03 Prevailing Wage (pgs. 6-7)
4. FOIA policy update (pgs. 8-11)

Correspondence, communications, and public comments

Treasurer's Report - Information

Director's Report-Information (pgs. 12-18)

Unfinished Business-

1. Personnel – Director Evaluation & Personnel Issue - Motion to enter closed Meeting (Roll Call) - Action
Applicable Statutory Section: 5 ILCS 120/Section 2 (c)(1)
The appointment, employment compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel, including hearing testimony on a complaint lodged against an employee or against legal counsel to determine its validity.
2. Motion to reconvene open meeting (Roll Call) – Action

New Business-

1. Motion to adopt Ordinance 2017-04 Meeting Dates – Action (pg. 19)
2. Motion to set the budget hearing date to August 28, 2017 at 5:50 p.m. – Action
3. Appoint two trustees to review closed meeting minutes – Action
4. Appoint two trustees for Secretary's Audit - Action
5. Holiday Party: Staff paid for. Guests and Board may attend at their own expense - Action
6. Budget – Discussion
7. Motion to increase sick days – Action
8. Policy Evaluation Calendar – Information (pg. 20)
9. Policy Review – Action
 - a. Policy – Copyright Restrictions (pg. 21)
 - b. Policy – Display Space (pg. 22)
 - c. Policy – Division of Responsibility Between Board and Director (pgs. 23-25)
 - d. Policy – Drug & Alcohol Free Policy (pgs. 26-28)
 - e. Policy – Drug and Alcohol Free Policy Notice (pgs. 29-30)
 - f. Policy - Employment Application (pgs. 31-33)
 - g. Policy - Expected Patron Behavior (pg. 34)
 - h. Policy - Gifts to the Library (pgs. 35-39)
 - i. Policy – Hours of Operation (pg. 40)
 - j. Policy - Mission Statement (pg. 41)
 - k. Policy - Outreach Policy – Bookmobile Service (pg. 42)
 - l. Policy - Outreach Policy – Deposit Collection for Schools (pg. 43)

- m. Policy - Outreach Services Policy (pg. 44)
- o. Policy - Outreach Services – Homebound Delivery Registration (pg. 45)
- n. Policy - Public Access to the internet (pgs. 46-49)
- o. Policy - Public Access to Internet User Agreement (pg. 50)
- p. Policy - Public Comment Policy (pgs. 51-52)
- q. Policy - Prevailing Wage Act (pg. 53)
- r. Policy - Records to be Retained (pg. 54)

Friends Report - Information

Other Business

Announcements-

B. Regular Board Meeting July 17, 2017 @ 6:00 p.m.

Motion to adjourn – Action

This public body may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

Any individual requiring special accommodations as specified by the American with Disabilities Act is requested to notify Fossil Ridge Public Library at 815-458-2187 at least 48 hours in advance of the meeting date.