

**MINUTES OF THE FOSSIL RIDGE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING**

April 18, 2016

CALL BOARD OF TRUSTEES MEETING TO ORDER

Board President Sandra Bauter called the regular monthly meeting of the Fossil Ridge Public Library District Board of Trustees to order at 6:30 p.m.

The Pledge of Allegiance was recited by all.

SWEAR IN NEW TRUSTEE

Leone Heberer was sworn in as library trustee. Secretary deGroh administered the oath to Trustee Heberer.

ROLL CALL

Recording Secretary called the roll.

Trustees Present: Dee deGroh, Leone Heberer, Teri Jones, Michael Lamb, Jon Michael McCain, Araceli Sharper and Sandra Bauter. Trustees Absent: None. Staff Present: Richard Ashley: Library Director and Monica Zippel: Recording Secretary. Others Present: Carl Giometti and Isela Catania, Architects.

CORRECTIONS TO AGENDA None.

ARCHITECT AND INTERIOR DESIGN REPORT

1. Carl Giometti and Isela Catania presented a report on the renovation to the board of trustees.

The Board of Trustees Meeting held a short break at 8:19 p.m. Trustee McCain excused himself from the remainder of the meeting at 8:19 p.m. The Board of Trustees Meeting resumed at 8:25 p.m.

CONSENT AGENDA

1. Board Minutes – March 15, 2016.
2. Payment of Bills.
3. Nonresident Fee Policy.

Motion by Lamb and seconded by deGroh to accept items on Consent Agenda. Motion carried by roll call vote. Ayes: deGroh, Heberer, Jones, Lamb, Sharper and Bauter. Nays: None. Absent: McCain.

CORRESPONDENCE, COMMUNICATION & PUBLIC COMMENTS

Director Ashley received a letter from the Secretary of State regarding funds being awarded to the Fossil Ridge Public Library District through the Per Capita Grant.

TREASURER'S REPORT

1. Treasurer Jones presented a written treasurer's report (attached). The report will be filed.

DIRECTOR'S REPORT

1. Director Ashley presented a written director's report (attached). The report will be filed.

UNFINISHED BUSINESS

1. Close Library for renovation.

A discussion was held regarding closing the library for a period of time necessary during the construction phase of the renovation.

Motion by Jones and seconded by Sharper to close the library for a period of time as necessary during the renovation. Motion carried by roll call vote. Ayes: deGroh, Heberer, Jones, Lamb, Sharper and Bauter. Nays: None. Absent: McCain.

NEW BUSINESS

A. Chronology for Annual Financial Ordinances.

The regular monthly board meeting date for August was changed to August 29, 2016.

B. Director Evaluation Form.

The Director Evaluation Form was discussed and reviewed by the Board of Trustees. The Board of Trustees were asked to forward President Bauter any suggestions they may have for the form.

C. Personnel. Did not go in to closed session.

D. Fossils.

The Board of Trustees discussed the various options available for the fossils in terms of the renovation.

E. Renovation.

The Board of Trustees discussed details regarding the renovation.

FRIEND'S REPORT

1. Treasurer Jones reported that the Friends of the Library has a meeting scheduled for Tuesday, April 19, 2016. They plan to suspend meetings until after the renovation. They are planning to place a memorial item in the children's department to honor a former employee.

OTHER BUSINESS

1. Statements of Economic Interest are due May 1, 2016.

ANNOUNCEMENTS

1. A Special Board Meeting is scheduled for Monday, May 2, 2016 at 6:30 p.m.
2. The Regular Board Meeting is scheduled for Monday, May 16, 2016 at 6:30 p.m.
3. The Regular Board Meeting is scheduled for Monday, June 20, 2016 at 6:30 p.m.
4. A Special Board Meeting is scheduled for Monday, June 27, 2016 at 6:30 p.m.

ADJOURNMENT

Board President Bauter adjourned the regular monthly meeting of the Fossil Ridge Public Library District Board of Trustees.

Meeting was adjourned at 9:32 p.m.

Recording Secretary – Monica Zippel

X

Mary "Dee" deGroh
Secretary

X

Date of Approval